



Performa for Research Incentive for publishing Chapter in a Book

(Handwritten Form will not be accepted)

1.	Title of the Chapter	:	
2.	Title of the Book	:	
3.	Publisher Name	:	
4.	ISBN No.	:	
5.	Chapter No.	:	
6.	Volume / Page Number	:	
7.	Whether the chapter is indexed in SCOPUS/ WoS	:	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.	Publication Date	:	

Details of the Authors from SGTU					
	Author 1	Author 2	Author 3	Author 4	Author 5
Name of the Authors					
Emp ID					
Designation					
Department					
Faculty					
Mobile No.					
Email ID					
Bank Details					
IFSC code					
A/c No.					
Bank Name					
Bank Address					

Declaration

All the above information is accurate to the best of my knowledge. If any information given above is found false/misleading, disciplinary action may be taken against me, and an incentive (if any) issued for the book chapter given above may be recovered from me. Further, I certify that I have not previously received any incentive for the same book chapter from SGT University.

Date of Submission: 2 April 2025

Signature of the Author/s _____

Verified by Faculty Research Coordinator

Recommendation & Signature of the Head

Dean of Faculty
(with seal)

List of Enclosures:

- ☐ Copy of published book chapter showing title, Authors name, SGTU affiliation, publisher, ISBN No., & publication date.
- ☐ Proof of Indexing of book chapter in SCOPUS/WoS (if applicable)
- ☐ Copy of Email notification of filled Google Form
- ☐ Signed Copy of Student's Bank Passbook/Cancelled Cheque, if any

Steps for application and sanction of research incentive for publishing Book Chapter:

- (i) The completed application form and the mentioned enclosures, duly forwarded by the Dean, will be sent to the office of the Dean (R&D), SGT University.
- (ii) The Dean (R&D) office will check the submitted application for its value and recommend it to the competent authority for approval.

Please note:

The Dean has to check thoroughly for eligibility and then forward with remarks/ recommendations (according to the current research promotion policy guidelines)

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